RAKIURA MĀORI LANDS TRUST

Rakiura Māori Lands Trust
ANNUAL GENERAL MEETING
Sunday 24 March 2024; 11am-3pm

Agenda and Procedures for Rakiura Māori Lands Trust AGM

No.		Details
1.		Opening: Meeting opened and called to order by Chairman.
2.		Karakia: Chairperson to invite .....to open the meeting with a Karakia
3.		Memorials: Chair to call for any memorials for those owners who have passed away since the last AGM held 26 March 2023. That the meeting observe a moments silence for those who have passed away since the last AGM of the Trust. Moved: Seconded:
4.	4a	Meeting Chairperson: Chairperson to take control of the Meeting and call for support from the meeting through the following motion, "That Simon Gomez the Chair of the Rakiura Māori Lands Trust be appointed as meeting Chairperson of the RMLT AGM for 2024." Moved: Seconded:
	4b	Quorum: Under the Trusts Deed section 5 Clause (c) 10 owners are required to confirm a quorum. Question: Could the meeting Secretary Confirm the number of owners present at the meeting. Number present: If the Quorum is not present you need to adjourn the meeting, if there is quorum then you need to confirm the voting numbers.
	4c	Standing Orders: Meeting Chair to establish adoption of the Standing Orders Motion: Moved by meeting – "That the Standing Orders as covered in schedule 2 of the RMLT Trust Deed be confirmed as the Standing Orders for the RMLT 2024 AGM" Moved: Seconded:

No.		Details
	4d	Agenda: Meeting-Chair to confirm Agenda for the meeting. Motion: Moved by the meeting – "That the Meeting Agenda as formally notified to beneficial owners prior to the RMLT AGM for 2024 is confirmed as the Agenda for the meeting." Moved: Seconded:
	4e	General Business: (Subject to the meeting demanding General Business floor). Chair to call for notice of General Business Items. Set General Business Items: (Subject to the meeting demanding General Business). Chair to confirm the list of general business items requested from the meeting. "That the following General Business items be added to the meeting agenda ……." Moved: Seconded:
	4f	Trustee Nominations: Chair confirms 4 Trustee Nominations were received for two Trustee vacant positions [Jill Skerrett resigned and Tina Nixon retiring by rotation and re-standing]. Nominations: Tina Nixon, Mere Pohatu, Riki Everest and Alexander Hannon. Invitation to those nominated to speak for 1 minute. Election Result Motion: That this meeting endorse the election of …… nominees, and that they be recommended to the Māori Land Court to fill the ……vacant positions as Trustees of Rakiura Māori Lands Trust. Moved: Seconded: All in favour The Chair to introduce the elected Trustees to the Meeting and offer them the opportunity to speak for two minutes.
5.		Apologies: Chair to call for any apologies Explain apologies are just the people who have contacted the office to have an apology placed in the minutes not a list of people who haven't turned up. Motion: Moved by meeting – "That the apologies that have been received be recorded in the minutes of the meeting" Moved: Seconded:

No.		Details
6.	6a.	2023 AGM Meeting Minutes Taken as read: Chair to call for approval that the Minutes for the AGM 2023 be taken as read through the following procedural Motion: "That the minutes of the 2023 Annual General Meeting of RMLT that have been circulated and available prior to the meeting be taken as read to the meeting" Moved: Seconded:
	6b.	Matters arising from the Minutes of the AGM 2023: Chair to call for matters arising from the above minutes that are <u>not covered</u> by a specific agenda item.
7.	7a	Trustees Report: Presentation. Chair to call for motion from the floor. "That the Chairman of the Trust (Simon Gomez) be asked to present the Trustees report for 2024". Moved: Seconded:
	7b	Receive the Trustees Report: Chair to ask the meeting to receive the Trustees Report. "That the Trustees report for 2024 as presented by the Chairman of RMLT be noted as received by the meeting" Moved: Seconded:
	7c	Report: Website: Chair to call for motion from the floor. That Simon Gomez be asked to present the Website report and unveiling of the new RMLT website Moved: Seconded:
	7d	Report: Land Management: Chair to call for motion from the floor. That ……. be asked to present the report. Moved: Seconded:
	7e	Report: Rakiura Onēki Southern Wilderness Experience (ROSWE): Chair to call for motion from the floor That Richard Manning and Tina Nixon be asked to present the report: Moved: Seconded:
8.		Financial Statements: Chair to call for support from the meeting for the presentation of the Financial Statements. "That the Financial Statements for the Rakiura Maori Lands Trust for 2023 be presented to the meeting by Simon Gomez Chair of RMLT." Moved: Seconded:
9.		Introduction of General Business Items: The Chair to introduce the General Business Items of the Meeting. Agenda Items: Chair to explain Moved: Seconded
10.		Agenda Item: Chair explains that there was ……..agenda item submitted by….. *Moved:* *Seconded:*
11.	11a.	Thank the meeting: Trusts Chair to thank participants of the meeting
	11b	Karakia Whakamutaka Close the Meeting